

Minutes
Interim Steering Committee
Intercollegiate Faculty of Homeland Security

Donald L. Houston Building, Room 124
December 3, 2007
7:30 a.m.-9:00 a.m.

Present: 12 of 20

Marvin Adams, Guy Almes, Fuller Bazer, Sharon Caudle, Larry Dooley,
Nehemiah Geva, Jeannine Kantz, Karen Kubena, David McIntyre, Don Phillips,
Daniel Sui, Webster West

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- I. Call to order.....7:30 a.m.
The meeting was called to order by D. McIntyre. He gave a brief summary of current issues in homeland security education.
- II. Approval of minutes for Nov 6, 2007—approved, no changes.
- A. Discussion—TAMU Kingsville is interested in partnering with the homeland security program. They will be on campus in January. K. Kubena, D. McIntyre and J. Kantz will arrange to meet with them.
- III. Old business
- A. Bylaws
Discussion:
1. Descriptions of membership categories will be summarized to avoid restating university guidelines and to avoid potential conflict if those guidelines are updated. Rather than list all TAMU components, anyone who meets the criteria for membership on the graduate faculty of Texas A&M can be a member of the HLS Faculty. Categories for adjunct and special appointment will be included to allow for participation of professionals outside of Texas A&M. The categories will be edited to simplify the terminology as much as possible.
 2. Chair and Vice Chair should be limited to two consecutive terms and will be eligible for election again after one term out of office.
 3. Adjuncts will NOT have voting privileges.
 4. The chair of a student committee must be a member of the Homeland Security Faculty.

5. Teaching assignments will be determined by the departments that control classes listed as core or elective courses for the homeland security degree.
 6. A suggestion was made that the bylaws include a standing committee that will be responsible for maintaining the rigor and quality of the program by tracking students, research, publications, etc. That discussion was tabled until a later date.
 7. For now, ICHS will be responsible for tracking information that is distributed about the program.
 8. J. Kantz and D. McIntyre will edit the bylaws, distribute for comments, and ISC members will vote on each article separately rather than the document as a whole.
- IV. New business was tabled until the January meeting due to a lack of time.
- A. Council of Participating Deans
 - i. Identify supporting Department Heads
 - B. Core curriculum requirements
 - C. January 18 or 22-25, 2008, for next meeting
- V. The meeting adjourned at 9 a.m.